



BUSINESS



NATIONAL CODE: BSB40120

CERTIFICATE IV IN BUSINESS

Manage projects and solve complex problems with a Certificate IV in Business. This course will teach students to use well-developed skills and a broad knowledge base to solve unpredictable problems and analyse information from a wide variety of sources.

CAMPUSES

ANN STREET CENTRE

OVERVIEW



INTAKES
Monthly



DURATION
52 weeks



INDUSTRY PLACEMENT



**INTERNATIONAL
STUDENTS**
Yes



CRICOS CODE:
107101F



CONTACT HOURS
20



Entirely On Campus

Want to get a start in
business?
You need training.

Watch the Video



THIS COURSE ARTICULATES OR PACKAGES WITH THE FOLLOWING UNIVERSITIES:



Southern Cross
University



VANCE SIAO

Diploma of Business

My tutor Richard was always very encouraging and helped me through the entire process step by step.

CERTIFICATE IV IN BUSINESS

About this Course:

This qualification is suited to those working as administrators and project officers. In this role, individuals use well-developed skills and a broad knowledge base to apply solutions to a defined range of unpredictable problems and analyse information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

What You'll Learn

- implement and monitor WHS policies
- procedures and programs
- coordinate business resources
- undertake project work
- developing and using complex text documents and spreadsheets (Elective units)
- making presentations (Elective units)
- reporting on financial activity (Elective units)

Career Outcomes

OFFICE MANAGER

TEAM LEADER

PROJECT OFFICER

DATA ENTRY OPERATOR



Yuan Hsu

In the past year, I met three teachers and they are the best education team I have met in my life. I'm Taiwanese learning English in Australia. In the beginning, I wasn't able to speak even a sentence, but Jessica and Sukin were very patient to us. From my perspective, one of the most important things for junior English learner is to be given confidence by others. I had been taught by two of them from basic English. Finally, when I reached level 5, I met teacher Jayne, she would push us a little bit to learn more. I want to say again that, they are the best education team I have come across. They are so professional that they can be fully trusted.



Vance Siao

My tutor Richard was always very encouraging and helped me through the entire process step by step.

INTAKE DATES

2024

MAY

Monday, 13th

JUNE

Monday, 03rd

JULY

Monday, 08th

AUGUST

Monday, 05th

SEPTEMBER

Monday, 02nd

OCTOBER

Monday, 14th

NOVEMBER

Thursday, 14th

DECEMBER

Monday, 02nd

TUITION FEES (DOMESTIC FEE)

Course Name	Course Duration	Domestic Fee	Campus Availability	Intakes
Certificate IV in Business	52 weeks	\$0		Monthly

ENTRY REQUIREMENTS

AGE	GRADE	IELTS
16	10	5.0

■ AGE

Minimum age of 16 years

■ EDUCATION & EXPERIENCE REQUIREMENTS

Year 10 Australian Senior High School Certificate or equivalent with full academic results

■ ENGLISH LANGUAGE

Intermediate English (equivalent to 5.0 academic or general IELTS) or successful completion of college LLN Test

■ REQUIRED IDENTIFICATION

Photo ID and evidence of citizenship (international students must provide copy of passport)

■ COMPUTER SKILLS & EQUIPMENT

Basic computing skills including use of Microsoft Office programmes, in addition to hardware requirements of a portable computer with keyboard, pointing device, speaker, camera and microphone, and a broadband internet connection.

■ ADDITIONAL REQUIREMENTS

Specific Updates to English Language Requirements for Student Visas
General Student Visa: The minimum IELTS score has increased from 5.5 to 6 (or equivalent).
Packaged ELICOS: The minimum IELTS score to undertake a packaged English Language Intensive Courses for Overseas Students (ELICOS) program has increased from 4.5 to 5.0.

■ FURTHER INFORMATION

Students who are unable to meet the academic or English language criteria may in some cases be eligible to undertake our Language, Literacy & Numeracy (LLN) test. Criteria may change at any time without notice. Additional English language requirements may apply to international applicants from non-English speaking backgrounds wishing to articulate on a visa package into a university programme.

ANN STREET CENTRE COURSE TRAINERS



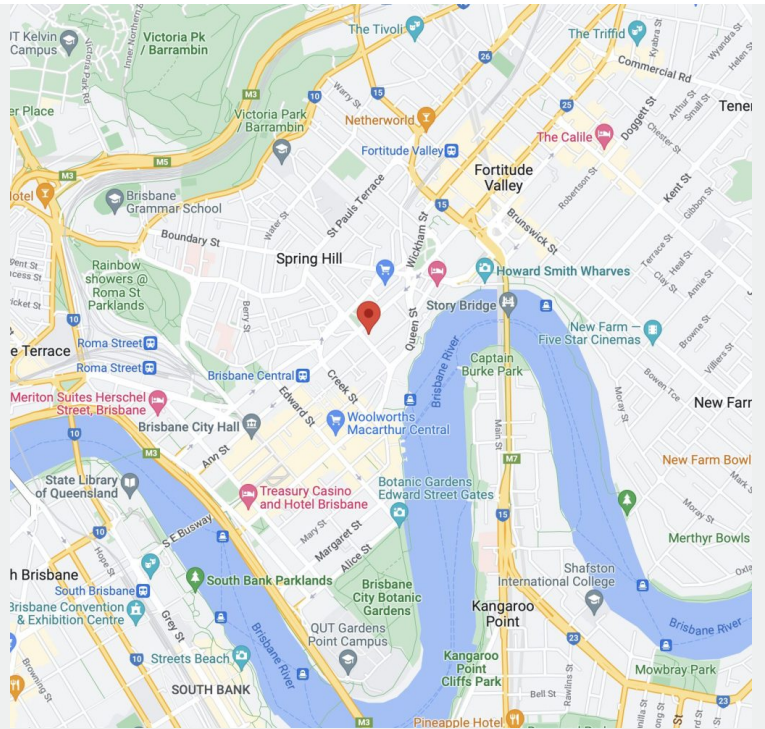
Darren Noble

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ANN STREET CENTRE & FACILITIES

YOUR CAMPUS

NIET Group Ann Street Centre is the home of NIET vocational courses in Brisbane CBD, with a dedicated Fashion Lab, aged care and child care training facilities. With 10 massive classrooms and intimate breakout rooms.



[Level 4, 369 Ann Street, Brisbane, 4000](#)

SESSION LOCATIONS



ACCELERATE



ONLINE LEARNING PORTAL

Our online learning portal, aXcelerate, is where you will find your assessments and study materials – it's a fun environment to complete your “*Supervised Hours*” online as part of your self study.

It's also the place where you connect with your trainer, ask any questions and get help with your studies!

VIEW IN MAP 



ANN ROOM 5

ANN
CTR

PROJECTOR

MULTIMEDIA WALL

LECTURE SEATING

NIET Group Ann Street Centre is the home of Charlton Brown vocational courses in Brisbane CBD, with a dedicated Fashion Lab, aged care and child care training facilities. With 10 massive classrooms and intimate breakout rooms.

VIEW IN MAP 



ANN ROOM 2

ANN
CTR

PROJECTOR

MULTIMEDIA WALL

LECTURE SEATING

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VIEW IN MAP 